

**PUBLIC MEETING NOTICE  
REGULAR MEETING OF THE  
HOUSING AUTHORITY OF THE CITY OF SANTA BARBARA (HACSB) BOARD OF COMMISSIONERS  
AND REGULAR MEETING OF THE  
SANTA BARBARA AFFORDABLE HOUSING GROUP (SBAHG) BOARD OF DIRECTORS**

**706 Laguna St., Santa Barbara, California  
March 1, 2017—4 PM  
AGENDA**

The Secretary of the Housing Authority and Santa Barbara Affordable Housing Group has on February 23, 2017 caused to be posted this agenda in the Office of the City Clerk and on the bulletin board of the Housing Authority of the City of Santa Barbara.

AMERICANS WITH DISABILITIES: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Housing Authority at (805) 965-1071, TTY (866) 660-4288 (En) or TTY (866) 288-1311 (Sp). Notification of at least 48 hours prior to the meeting will enable the Housing Authority to make reasonable accommodations.

Materials related to an item on this Agenda submitted to the Board of Commissioners and/or Directors after distribution of the agenda packet are available for public inspection in the Housing Authority of the City of Santa Barbara Administrative office located at 706 Laguna St. during normal business hours.

**I. Roll Call**

Allen	_____	Suhr	_____
Green	_____	Woodford	_____
Larsson	_____	Hughes	_____
Olson	_____		

**II. Public Comment** – Any member of the public may address the Housing Authority Commission and SBAHG Directors for up to two minutes on any subject within the jurisdiction of the Housing Authority and/or SBAHG that is not scheduled for a public discussion before them. The total time for this item is ten minutes.

**III. Consideration of Minutes**

To be taken under Consent Calendar below.

**IV. Bills and Communications**

1. Letter from HUD approving the Authority’s FY 2018 PHA Plan.
2. Award letter from HUD informing the Authority of renewal grant funding under the Continuum of Care Program in the amount of \$765,084.

**V. Consent Calendar** – *The following Consent Calendar items will not usually require discussion by the Commission. Items on the Consent Calendar may be approved by a single motion. Any Consent Calendar item is open for discussion and a separate vote by the Commission upon request of any Commissioner. Should a member of the public wish to comment on an item on the Consent Calendar below, please come forward to speak at the time the Commission considers the Consent Calendar.*

**1. Subject: Consideration of Minutes**

Recommendation: That the HACSB Commission and SBAHG Board approve the Minutes of their February 8, 2017 Special Meeting.

**2. Subject: Expenditures December 2016**

Recommendation: That the Commission approve costs incurred and payments made for the month of December, 2016.

## **VI. Report of Executive Director**

### **1. Subject: Update on Implementation of the Health Access and Care Coordination Pilot Project**

Recommendation: That the Commission receive an update on the Authority's Health Access and Care Coordination project. No action is necessary, for information only.

### **2. Subject: Approval of Contract with Spherion Recruiting and Staffing for Operation of the Housing Authority's Training Program**

Recommendation: That the Commission: (1) authorize the Executive Director/CEO to waive the Authority's standard solicitation and selection process for operation of the Training Program and approve a two-year contract with Spherion Recruiting and Staffing in an amount not to exceed \$325,464, for the period beginning April 1, 2017 and ending March 31, 2019; and (2) authorize the Executive Director/CEO or his designee to execute same on behalf of the Authority.

### **3. Subject: Impacts of Federal Funding Reductions on Local Section 8 Housing Choice Voucher Program**

Recommendation: That the Commission: (1) hear a report from staff on the impacts of federal funding reductions on the Authority's Section 8 Housing Choice Voucher (HCV) program and clients; and (2) approve staff's recommended action plan set forth to manage the projected funding shortfall.

### **4. Subject: Amendments to Internal Policy for Granting Funds to Community Organizations**

Recommendation: That the Commission review and approve the Authority's amendments to internal guidance document related to the granting of funds to community organizations.

### **5. Subject: Update on The Garden on Hope Low Income Housing Tax Credit program application submission**

Recommendation: That the Commission receive an oral report on the status of the Low Income Housing Tax Credit program application submission for The Gardens on Hope development at 251 S. Hope Avenue. No action necessary, for information only.

## **VII. Treasurer's Report – None**

## **VIII. Committee Reports – None**

## **IX. Unfinished Business – None**

## **X. New Business**

### **1. Subject: Resolution Approving Personnel Related Revisions to the Authority's Manual of Policies and Procedures**

Recommendation: That the Commission adopt a resolution approving amendments to the Authority's Manual of Policies and Procedures effective March 1, 2017 relative to: (1) eliminating the Deputy Executive Director/Chief Administrative Officer position; (2) adding one additional Office Assistant I position; and (3) adjusting the City comparables and salary ranges and/or updating the position descriptions and organizational structure for certain Authority management and general staff positions.

### **2. Subject: Revision to the Retirement Plan Policy in the Manual of Policies and Procedures**

Recommendation: That the Commission adopt a resolution approving revisions to Section 4.8 Retirement Plans Policy in the Housing Authority's Manual of Policies and Procedures effective March 1, 2017.

## **XI. Closed Session – None**

## **XII. Commission Matters**

## **XIII. Adjournment**