

**PUBLIC MEETING NOTICE
REGULAR MEETING OF THE
HOUSING AUTHORITY OF THE CITY OF SANTA BARBARA (HACSB) BOARD OF COMMISSIONERS
AND REGULAR MEETING OF THE
SANTA BARBARA AFFORDABLE HOUSING GROUP (SBAHG) BOARD OF DIRECTORS**

**March 2, 2022—4 PM
AGENDA**

REMOTE TELECONFERENCE MEETINGS: The Board of Commissioners of the Housing Authority of the City of Santa Barbara shall conduct this meeting via remote teleconference in accordance with the requirements set out in Government Code section 54953(e) and pursuant to the findings and authority set out in Housing Authority Resolution No. 2783. The public can participate in this meeting through one of the following options:

Zoom Video Conference Platform: Listen, view, and/or participate in this meeting using Zoom. Using Zoom is free of charge; however, if using a mobile device and/or tablet, you may have to download the Zoom app to your device. Downloading the Zoom app is free of charge.

HOW TO PARTICIPATE IN THIS MEETING USING THE ZOOM VIDEO CONFERENCE PLATFORM:

From a desktop computer:

Go to: <https://us02web.zoom.us/j/87305222043>
If prompted, enter Meeting ID: 873 0522 2043

From mobile device, e.g. cell phone or tablet:

Download the Zoom app to your device.
In the app, tap on "Join Meeting"
Enter Meeting ID: 873 0522 2043

Conference call via phone: Join the meeting from your telephone or mobile phone.

HOW TO PARTICIPATE VIA PHONE:

To access the meeting by telephone:

Dial: 1-669-900-6833

When prompted, enter meeting ID: 873 0522 2043

Once connected, if you wish to speak on an item, press *9 to raise your hand

PUBLIC COMMENT

To allow the opportunity for all to speak, a time limit of 3 minutes has been set for public speakers wishing to address the Commission. The Chair has the discretion to further limit this time if warranted. If you would like to provide public input, please contact Jennifer Schipa at jschipa@hacsb.org by 5:00 p.m. the day before a meeting stating the item on which you wish to speak.

Any member of the public who would like to provide public input on an item listed on the agenda may utilize the "Raise Hand" feature through the Zoom App or enter "*9" if participating by telephone only. The host will be notified and you will be recognized to speak on the agenda item in the order such requests are received by the Commission. NOTE: Only matters within the Commission's jurisdiction may be addressed.

Thank you for your understanding and flexibility during the COVID-19 public health emergency. If you have any questions please contact Jennifer Schipa via email at jschipa@hacsb.org.

(CONTINUED ON NEXT PAGE)

I. Roll Call

Almengor	_____	Rowell	_____
Faulstich	_____	Wheatley	_____
Fenger	_____	Boss	_____
Muñoz	_____		

II. Public Comment – Any member of the public may address the Housing Authority Commission and SBAHG Directors for up to three minutes on any subject within the jurisdiction of the Housing Authority and/or SBAHG that is not scheduled for a public discussion before them. The total time for this item is ten minutes.

III. Consideration of Minutes

To be taken under Consent Calendar below.

IV. Bills and Communications

1. Letter from HUD approving HACSB Annual Plan for the PHA Fiscal Year beginning April 1, 2022.
2. Letter from HUD regarding Section 8 Management Assessment Program (SEMAP) score of “High Performer”.

V. Consent Calendar – *The following Consent Calendar items will not usually require discussion by the Commission. Items on the Consent Calendar may be approved by a single motion. Any Consent Calendar item is open for discussion and a separate vote by the Commission upon request of any Commissioner. Should a member of the public wish to comment on an item on the Consent Calendar below, please come forward to speak at the time the Commission considers the Consent Calendar.*

1. Subject: Consideration of Minutes

Recommendation: That the HACSB Commission and SBAHG Board approve the Minutes of their February 2, 2022 Regular Meeting.

2. Subject: Expenditures November 2021

Recommendation: That the Commission approve costs incurred and payments made for the month of November 2021.

3. Subject: Expenditures December 2021

Recommendation: That the Commission approve costs incurred and payments made for the month of December 2021.

VI. Report of Executive Director

1. Subject: Housing Authority’s Diversity, Equity and Inclusion Plan

Recommendation: That the Commission receive a report on staff’s progress toward the Housing Authority’s Diversity, Equity and Inclusion (DEI) Plan.

2. Subject: Development Update

Recommendation: That the Commission receive a verbal report on the status of developments in planning and/or under construction.

VII. Treasurer’s Report

1. Subject: Investment Report for the Quarter Ended December 31, 2021

Recommendation: That the Commission: (1) review and order filed the quarterly investment report for quarter ended December 31, 2021, and (2) approve an updated and amended version of the Authority’s Investment Policy.

2. Subject: Operating Budget for the Santa Barbara Affordable Housing Group’s Fiscal Year Ending March 31, 2023

Recommendation: That the Board of Directors approve the proposed operating budget for the fiscal year ending March 31, 2023.

3. Subject: Approval of Consolidated Operating Budget for all Housing Authority Programs for the Fiscal Year Ending March 31, 2023

Recommendation: That the Commission adopt a resolution approving the Authority’s proposed consolidated operating budget for the fiscal year ending March 31, 2023.

VIII. Committee Reports – None

IX. Unfinished Business – None

X. New Business

1. Subject: Resolution Approving a 3% across-the-board Salary Increase and a one-time 2% Cost of Living Adjustment Payment

Recommendation: That the Commission adopt a resolution approving the following effective April 2, 2022: (1) amendments to the Authority’s Manual of Policies and Procedures implementing a 3% across-the board cost of living salary increase for management, supervisory and general employees; and (2) a one-time cost of living payment for management, supervisory and general employees equal to 2% of the employee’s annual salary.

2. Subject: 2022 COVID-19 Supplemental Paid Sick Leave Policy

Recommendation: That the Commission adopt a resolution ratifying the Executive Director/CEO’s implementation of California Senate Bill 114 establishing the Housing Authority COVID-19 Supplemental Paid Sick Leave Policy.

3. Subject: Personnel Related Revisions to the Manual of Policies and Procedures

Recommendation: That the Commission adopt a resolution approving revisions to the Housing Authority’s Manual of Policies and Procedures effective March 2, 2022.

4. Subject: Re-authorization of Remote Teleconference Meetings

Recommendation: That the Commission approve a resolution proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by governor Gavin Newsom dated March 4, 2020, and re-authorizing remote teleconference meetings of the Board of Commissioners of the Housing Authority of the City of Santa Barbara for the period of 30 days pursuant to the Brown Act Provisions.

XI. Closed Session – None

XII. Commission Matters

XIII. Adjournment