

## Housing Authority of the City of Santa Barbara Online Payment Access for Landlords (PAL)

The online Payment Access for Landlords (PAL) system is an easy and convenient way to access the details of all the Section 8 housing rental payments made to you by the Housing Authority.

Getting access to the online payment information is simple. You can be up and running in less than 10 minutes. Doing so will give you access to all of the same information you currently receive with the paper advices we send you, with the additional benefit of having access to up to two years of account history. You can easily print out the information and you can sign up for automated email alerts to be automatically notified any time new payments to you are processed.

Just go to <https://www.hmsforweb.com/pal>. Once there, just click on "Register."

Welcome to HMS PAL™ (Payment Access for Landlords). If you are a Landlord who receives Housing Assistance Payments (HAP) from a Housing Authority, and you have been directed to this site by a Housing Authority who uses HAB INC software, then you can use this site to look up your payment history, turn on email notifications of payments, check your most recent payment, etc. If this is your first visit to HMS PAL™, you must set up an account by clicking "Register" below. If you have already set your account up, please log in below. Visit the FAQ link below for answers to common questions.

**HMS PAL™ Login**

Username:

Password:

←

[Forgot password?](#)

[Frequently Asked Questions](#)

[Confused? Email Support@HMSforWeb.com](#)

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On the next screen, create a user name and password, enter an email address and the tax identification number (social security number or company tax identification number) associated with your landlord account with us.

An email address is required for registration. If you don't have an email address you can get a free one from [Yahoo!](#) or [Gmail](#).

**Register**

Username:  \*

Password:  \*

Re-enter password:  \*

Email:  \*

Re-enter Email:  \*

Tax ID or SSN: (numbers only, no dashes or spaces)  \*

  
Type the code you see above:

[Back to login page](#)

[Frequently Asked Questions](#)

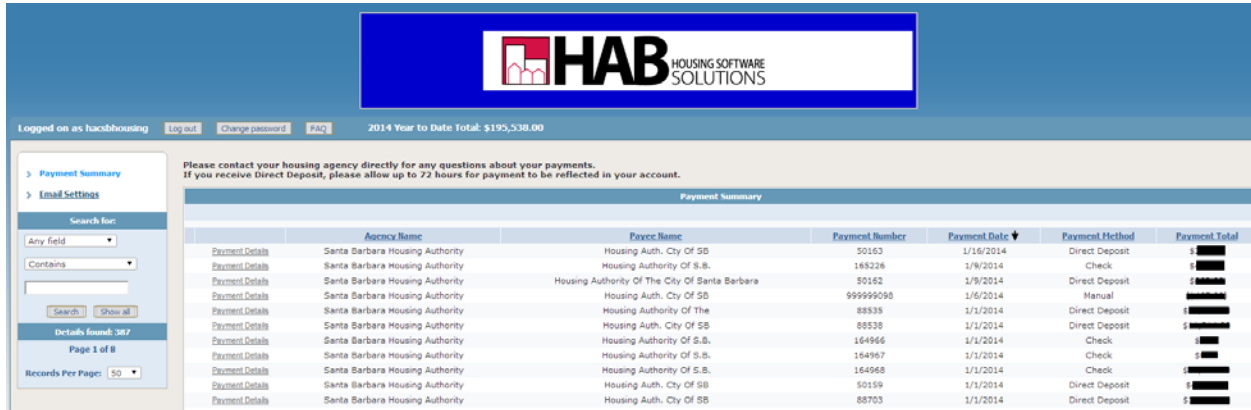
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Click "Submit" to create your account. That's it!

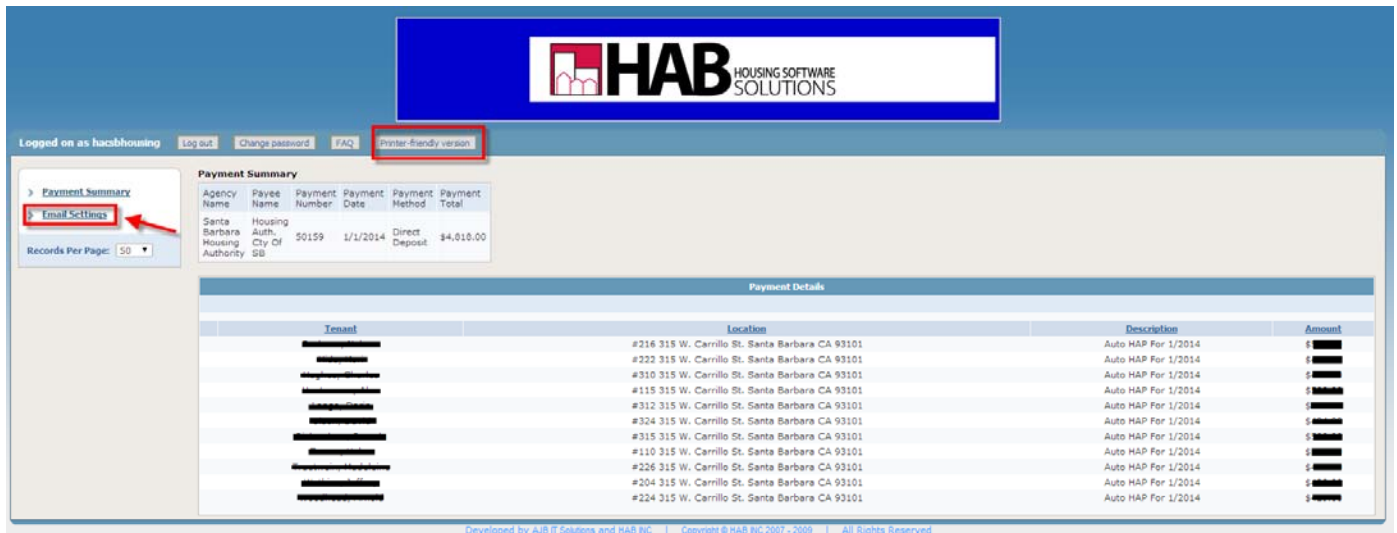
If you have more than one account with us ***with more than one Tax ID***, you will need to create a separate online account for each Tax ID. Just as with the direct deposit payments and paper advices we currently mail to you, the online system is based on the tax identification number. We currently issue you payments and payment advices by tax identification number. The online system works the same way.

Now that you have access to the online system, what will you find?

As shown in the picture, below, you will find a summary listing of all of our housing assistance rent payments made to you, going back as far as 2012. The payments are listed in chronological order, with the most recent payments listed first.



You can then click on the “Payment Details” link, on the left, to see the details of that transaction. Details include everything included on the paper remittance advice you currently receive, including the tenant name, apartment address and payment amount. If you need a hardcopy, you can open a printer-friendly version of the details by clicking on the “Printer-friendly version” button.



You can even sign up to receive an email alert every time there is new activity posted to your account. Simply click on the “Email Settings” button in the upper left to add the email account to which you would like the alerts sent. You will be automatically notified every time new payments have been sent your way.

If you have questions about the PAL system or need assistance getting your account up and running, please feel free to contact Bob Peirson, the Housing Authority’s Finance Director, at 805-897-1058 or [bpeirson@hacsb.org](mailto:bpeirson@hacsb.org). You can also contact Alicia Esparza in the Finance Department at 805-897-1095 or [aesparza@hacsb.org](mailto:aesparza@hacsb.org).