

**PUBLIC MEETING NOTICE
REGULAR MEETING OF THE
HOUSING AUTHORITY OF THE CITY OF SANTA BARBARA (HACSB) BOARD OF COMMISSIONERS
AND REGULAR MEETING OF THE
SANTA BARBARA AFFORDABLE HOUSING GROUP (SBAHG) BOARD OF DIRECTORS**

**April 7, 2021—4 PM
AGENDA**

COVID-19 UPDATE: Based on guidance provided by the Centers for Disease Control Prevention, the Shelter in Place order from Santa Barbara County Public Health officials and Governor Newsom’s Stay-at-Home Order, HACSB’s office building is temporarily closed to the public until the orders are amended, extended or suspended. Pursuant to the State of California’s Executive Order N-25-20, dated March 17, 2020, due to concerns of COVID-19 (“Executive Order”) this meeting will be conducted electronically. The public can participate in this meeting through one of the following options:

Zoom Video Conference Platform: Listen, view, and/or participate in this meeting using Zoom. Using Zoom is free of charge; however, if using a mobile device and/or tablet, you may have to download the Zoom app to your device. Downloading the Zoom app is free of charge.

HOW TO PARTICIPATE IN THIS MEETING USING THE ZOOM VIDEO CONFERENCE PLATFORM:

From a desktop computer:

Go to: <https://us02web.zoom.us/j/87305222043>
If prompted, enter Meeting ID: 873 0522 2043

From mobile device, e.g. cell phone or tablet:

Download the Zoom app to your device.
In the app, tap on “Join Meeting”
Enter Meeting ID: 873 0522 2043

Conference call via phone: Join the meeting from your telephone or mobile phone.

HOW TO PARTICIPATE VIA PHONE:

To access the meeting by telephone:

Dial: 1-669-900-6833
When prompted, enter meeting ID: 873 0522 2043
Once connected, if you wish to speak on an item, press *9 to raise your hand

PUBLIC COMMENT

To allow the opportunity for all to speak, a time limit of 3 minutes has been set for public speakers wishing to address the Commission. The Chair has the discretion to further limit this time if warranted. If you would like to provide public input, please contact Jennifer Schipa at jschipa@hacsb.org by 5:00 p.m. the day before a meeting stating the item on which you wish to speak.

Any member of the public who would like to provide public input on an item listed on the agenda may utilize the “Raise Hand” feature through the Zoom App or enter “*9” if participating by telephone only. The host will be notified and you will be recognized to speak on the agenda item in the order such requests are received by the Commission. NOTE: Only matters within the Commission’s jurisdiction may be addressed.

Thank you for your understanding and flexibility during the COVID-19 public health emergency. If you have any questions please contact Jennifer Schipa via email at jschipa@hacsb.org.

(CONTINUED ON NEXT PAGE)

I. Roll Call

Faulstich	_____	Rowell	_____
Fenger	_____	Wheatley	_____
Green	_____	Boss	_____
Pratt	_____		

II. Public Comment – Any member of the public may address the Housing Authority Commission and SBAHG Directors for up to three minutes on any subject within the jurisdiction of the Housing Authority and/or SBAHG that is not scheduled for a public discussion before them. The total time for this item is ten minutes.

III. Consideration of Minutes

To be taken under Consent Calendar below.

IV. Bills and Communications

1. Letter from HUD approving the Authority’s Annual Plan for fiscal year beginning April 1, 2021.
2. Correspondence from HUD regarding withdrawal of Mixed Status Family Rule.

V. Consent Calendar – *The following Consent Calendar items will not usually require discussion by the Commission. Items on the Consent Calendar may be approved by a single motion. Any Consent Calendar item is open for discussion and a separate vote by the Commission upon request of any Commissioner. Should a member of the public wish to comment on an item on the Consent Calendar below, please come forward to speak at the time the Commission considers the Consent Calendar.*

1. Subject: Consideration of Minutes

Recommendation: That the HACSB Commission and SBAHG Board approve the Minutes of their March 3, 2021 Regular Meeting.

2. Subject: Expenditures January 2021

Recommendation: That the Commission approve costs incurred and payments made for the month of January 2021.

VI. Report of Executive Director

1. Subject: Housing Authority Scholarship Fund

Recommendation: That the Commission approve the appropriation of \$10,000 from the Authority’s Non-HUD program to replenish the Housing Authority Scholarship Fund administered by the Scholarship Foundation of Santa Barbara directing the Housing Authority’s Executive Director/CEO to execute payment to the Foundation in said amount.

2. Subject: Security Deposit Loan Program

Recommendation: That the Commission approve additional funding for the Housing Authority’s Security Deposit Loan Program in the amount \$50,000 with appropriation of funds from Non-HUD reserves.

3. Subject: Section 8 Housing Choice Voucher Wait List Opening

Recommendation: That the Commission receive a report on the opening of the Housing Authority’s Section 8 Housing Choice Voucher waitlist for its Mainstream Targeted Funding Vouchers.

4. Subject: Observation and Comment of Conditions presented at El Zoco For-Sale Affordable Housing Development

Recommendation: That the Commission approve the Housing Authority’s limited observation and comment of conditions presented at El Zoco Artists’ Studios, an affordable for-sale housing complex.

5. Subject: Development Update

Recommendation: That the Commission receive a verbal report on the status of developments in planning and/or under construction.

VII. Treasurer's Report – None

VIII. Committee Reports – None

IX. Unfinished Business – None

X. New Business

1. Subject: New Classification and Compensation Plan

Recommendation: That the Commission: (1) receive a presentation from Koff and Associates on the results of the Housing Authority's classification and compensation study; and (2) authorize a resolution approving a new classification and compensation plan and related revisions to the Housing Authority Manual of Policies and Procedures effective May 1, 2021.

2. Subject: Resolution Approving Staffing Related Revisions to the Authority's Manual of Policies and Procedures

Recommendation: That the Commission authorize a resolution approving amendments to the Authority's Manual of Policies and Procedures effective May 1, 2021 relative to (1) creating an additional Housing Programs Supervisor position; (2) eliminating the Senior Housing Programs Analyst position; (3) changing the title of the existing supervisor position to Housing and Property Management Supervisor; and (4) adding an additional Resident Coordinator Representative position.

XI. Closed Session – None

XII. Commission Matters

XIII. Adjournment