

**PUBLIC MEETING NOTICE  
REGULAR MEETING OF THE  
HOUSING AUTHORITY OF THE CITY OF SANTA BARBARA (HACSB) BOARD OF COMMISSIONERS  
AND REGULAR MEETING OF THE  
SANTA BARBARA AFFORDABLE HOUSING GROUP (SBAHG) BOARD OF DIRECTORS**

**September 2, 2020—4 PM  
AGENDA**

**COVID-19 UPDATE:** Based on guidance provided by the Centers for Disease Control Prevention, the Shelter in Place order from Santa Barbara County Public Health officials and Governor Newsom’s Stay-at-Home Order, HACSB’s office building is temporarily closed to the public until the orders are amended, extended or suspended. Pursuant to the State of California’s Executive Order N-25-20, dated March 17, 2020, due to concerns of COVID-19 (“Executive Order”) this meeting will be conducted electronically. The public can participate in this meeting through one of the following options:

**Zoom Video Conference Platform:** Listen, view, and/or participate in this meeting using Zoom. Using Zoom is free of charge; however, if using a mobile device and/or tablet, you may have to download the Zoom app to your device. Downloading the Zoom app is free of charge.

**HOW TO PARTICIPATE IN THIS MEETING USING THE ZOOM VIDEO CONFERENCE PLATFORM:**

**From a desktop computer:**

Go to: <https://www.zoom.us/join>  
Enter Meeting ID: 873 0522 2043

**From mobile device, e.g. cell phone or tablet:**

Download the Zoom app to your device.  
In the app, tap on “Join Meeting”  
Enter Meeting ID: 873 0522 2043

**Conference call via phone:** Join the meeting from your telephone or mobile phone.

**HOW TO PARTICIPATE VIA PHONE:**

**To access the meeting by telephone:**

Dial: 1-669-900-6833  
When prompted, enter meeting ID: 873 0522 2043  
Once connected, if you wish to speak on an item, press \*9 to raise your hand

**PUBLIC COMMENT**

To allow the opportunity for all to speak, a time limit of 3 minutes has been set for public speakers wishing to address the Commission. The Chair has the discretion to further limit this time if warranted.

Any member of the public who would like to provide public input on an item listed on the agenda may utilize the “Raise Hand” feature through the Zoom App or enter “\*9” if participating by telephone only. The host will be notified and you will be recognized to speak on the agenda item in the order such requests are received by the Commission. NOTE: Only matters within the Commission’s jurisdiction may be addressed.

Thank you for your understanding and flexibility during the COVID-19 public health emergency. If you have any questions please contact Jennifer Schipa via email at [jschipa@hacsb.org](mailto:jschipa@hacsb.org).

(CONTINUED ON NEXT PAGE)

**I. Roll Call**

Boss	_____	Larsson	_____
Faulstich	_____	Rowell	_____
Fenger	_____	Wheatley	_____
Green	_____		

**II. Public Comment** – Any member of the public may address the Housing Authority Commission and SBAHG Directors for up to three minutes on any subject within the jurisdiction of the Housing Authority and/or SBAHG that is not scheduled for a public discussion before them. The total time for this item is ten minutes.

**III. Consideration of Minutes**

To be taken under Consent Calendar below.

**IV. Bills and Communications**

1. Letter from Scholarship Foundation of Santa Barbara in appreciation of contribution to Housing Authority Scholarship Fund.
2. Letters from Santa Barbara Scholarship Foundation announcing recipients of the Housing Authority of the City of Santa Barbara and Stephen B. Logan Memorial Endowed Scholarships for the 2020-2021 academic year.
3. Letter from State of California Business, Consumer Services and Housing Agency thanking the Housing Authority for participation in research efforts.
4. Article in *Newspress*, "Volunteer Tutors Help Educate Children."

**V. Consent Calendar** – *The following Consent Calendar items will not usually require discussion by the Commission. Items on the Consent Calendar may be approved by a single motion. Any Consent Calendar item is open for discussion and a separate vote by the Commission upon request of any Commissioner. Should a member of the public wish to comment on an item on the Consent Calendar below, please come forward to speak at the time the Commission considers the Consent Calendar.*

**1. Subject: Consideration of Minutes**

Recommendation: That the HACSB Commission and SBAHG Board approve the Minutes of their July 1, 2020 Regular Meeting.

**2. Subject: Expenditures June 2020**

Recommendation: That the Commission approve costs incurred and payments made for the month of June 2020.

**3. Subject: Expenditures July 2020**

Recommendation: That the Commission approve costs incurred and payments made for the month of July 2020.

**4. Subject: Investment Report for the Quarter Ended June 30, 2020**

Recommendation: That the Commission review and order filed the quarterly investment report for quarter ended June 30, 2020.

**VI. Report of Executive Director**

**1. Subject: Approval of Contract Renewal with Pathpoint for the Administration of the Authority’s Residential Support Services Program**

Recommendation: That the Commission: (1) approve a contract with PathPoint for the period of October 1, 2020 to September 30, 2021, in the amount of \$70,000 for the administration of the Authority’s Residential Support Services Program; (2) waive the Housing Authority’s procurement procedure for selection of services; and (3) authorize the Executive Director, or his designee, to execute said contract on behalf of the Housing Authority.

**2. Subject: Update on Resident Services Programs and Outreach During COVID-19**

Recommendation: That the Commission receive a summary report of Resident Services' outreach and programming for summer and fall 2020.

**3. Subject: Overview of Authority's Affordable Housing Programs**

Recommendation: That the Commission receive an informational fact sheet on the Authority's current affordable housing programs.

**4. Subject: Approval to Move to Board Materials to Electronic Platform**

Recommendation: That the Commission consider staff's request to shift board materials to a paperless, electronic platform, and if in agreement, approve a recommendation to proceed.

**5. Subject: Section 8 Housing Choice Voucher Program 2020 Year to Date Summary**

Recommendation: That the Commission receive a summary report on the Section 8 Housing Choice Voucher Program for 2020, year to date. This report is for information only, no action is required.

**6. Subject: Update on The Gardens on Hope Lease Up**

Recommendation: That the Commission receive a report on the status of The Gardens on Hope lease up efforts.

**7. Subject: Development Update**

Recommendation: That the Commission receive a verbal report on the status of developments in planning and/or under construction.

**VII. Treasurer's Report**

**1. Subject: Approval of Quarterly Financial Statements for Santa Barbara Affordable Housing Group for the Quarter Ended June 30, 2020**

Recommendation: That the Board review and order filed the quarterly financial statements for the quarter ended June 30, 2020.

**2. Subject: Approval of Quarterly Financial Statements for Housing Authority of the City of Santa Barbara for the Quarter Ended June 30, 2020**

Recommendation: That the Commission review and order filed the quarterly financial statements for the quarter ended June 30, 2020.

**VIII. Committee Reports – None**

**IX. Unfinished Business – None**

**X. New Business**

**1. Subject: Resolutions Authorizing Needed Actions Relative to Development of an Affordable Rental Housing Project at 116 East Cota Street**

Recommendation: That the Board of Commissioners and Board of Directors receive an update on staff's development efforts for 116 East Cota Street and, if acceptable, adopt resolutions appropriating needed funding and authorizing needed actions relative to all agreements necessary (including creating a new limited partnership and making a \$500,000 loan) for pre-development activities.

**2. Subject: Resolution Adjusting Salary Range for Family Self Sufficiency Coordinator Position**

Recommendation: That the Commission adopt a resolution approving an amendment to the Authority's Manual of Policies and Procedures effective September 2, 2020 relative to adjusting the City comparable and salary range for the Family Self Sufficiency (FSS) Coordinator position.

**3. Subject: Personnel Related Revisions to the Manual of Policies and Procedures**

Recommendation: That the Commission adopt a resolution approving revisions to the Sections 1.9 Separations, 3.8 Performance and Compensation Plan - Supervisory and General Employees, 3.9 Performance and

Compensation Plan – Management, 4.2 Group Health Plan, 4.6 Flexible Spending Account, 4.11 Paid Family Leave and 4.23 Time Off Without Pay of the Housing Authority’s Manual of Policies and Procedures effective September 2, 2020.

**4. Subject: Resolution Approving Recognition of Juneteenth**

Recommendation: That the Board of Commissioners adopt a resolution approving a day of recognition to observe Juneteenth.

**XI. Closed Session**

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Government Code section 54956.9 (a))

**Barbara Quinn v. The Parsons Group, Inc. et al., United States District Court, Central District of California, Case No.: 2:20-cv-02300 DMG (JCx)**

**XII. Commission Matters**

**XIII. Adjournment**