

**PUBLIC MEETING NOTICE  
REGULAR MEETING OF THE  
HOUSING AUTHORITY OF THE CITY OF SANTA BARBARA (HACSB) BOARD OF COMMISSIONERS  
AND REGULAR MEETING OF THE  
SANTA BARBARA AFFORDABLE HOUSING GROUP (SBAHG) BOARD OF DIRECTORS**

**706 Laguna St., Santa Barbara, California  
March 6, 2019—4 PM  
AGENDA**

The Secretary of the Housing Authority and Santa Barbara Affordable Housing Group has on March 1, 2019 caused to be posted this agenda in the Office of the City Clerk and on the bulletin board of the Housing Authority of the City of Santa Barbara.

**AMERICANS WITH DISABILITIES:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Housing Authority at (805) 965-1071, TTY (866) 660-4288 (En) or TTY (866) 288-1311 (Sp). Notification of at least 48 hours prior to the meeting will enable the Housing Authority to make reasonable accommodations.

Materials related to an item on this Agenda submitted to the Board of Commissioners and/or Directors after distribution of the agenda packet are available for public inspection in the Housing Authority of the City of Santa Barbara Administrative office located at 706 Laguna St. during normal business hours.

**I. Roll Call**

Boss	_____	Larsson	_____
Green	_____	Suhr	_____
Gustafson	_____	Wheatley	_____
Hughes	_____		

**II. Public Comment** – Any member of the public may address the Housing Authority Commission and SBAHG Directors for up to two minutes on any subject within the jurisdiction of the Housing Authority and/or SBAHG that is not scheduled for a public discussion before them. The total time for this item is ten minutes.

**III. Consideration of Minutes**

To be taken under Consent Calendar below.

**IV. Bills and Communications**

1. Letter from HUD approving HACSB's Annual Plan for the PHA Fiscal Year beginning April 1, 2019.
2. Letter from HUD acknowledging receipt of the Housing Authority's audit report for fiscal year ended March 31, 2018.
3. Average Unit-Size Density (AUD) Program Bulletin announcing proposed amendments to the AUD Program and public comment at Planning Commission meeting on March 7, 2019.
4. Housing Authority Department of Residents Services 2018 End of Year Review.

**V. Consent Calendar** – *The following Consent Calendar items will not usually require discussion by the Commission. Items on the Consent Calendar may be approved by a single motion. Any Consent Calendar item is open for discussion and a separate vote by the Commission upon request of any Commissioner. Should a member of the public wish to comment on an item on the Consent Calendar below, please come forward to speak at the time the Commission considers the Consent Calendar.*

**1. Subject: Consideration of Minutes**

Recommendation: That the HACSB Commission and SBAHG Board approve the Minutes of their February 6, 2019 Regular Meeting.

**2. Subject: Investment Report for the Quarter Ended December 31, 2018**

Recommendation: That the Commission: (1) review and order filed the quarterly investment report for quarter ended December 31, 2018; and, (2) review and approve the Authority's Investment Policy.

**3. Subject: Appropriation of \$4,000 to the Housing Authority Scholarship Fund Administered by the Scholarship Foundation of Santa Barbara**

Recommendation: That the Commission authorize the appropriation of \$4,000 from the Authority's Non-HUD program to replenish the Housing Authority Scholarship Fund administered by the Scholarship Foundation of Santa Barbara and, if approved, direct the Housing Authority's Executive Director/CEO to execute payment to the Foundation in said amount.

**4. Subject: Expenditures January 2019**

Recommendation: That the Commission approve costs incurred and payments made for the month of January 2019.

**VI. Report of Executive Director**

**1. Subject: Presentation on proposed development at Sanctuary Centers of Santa Barbara Site located at 115 West Anapamu Street, Santa Barbara CA**

Recommendation: That the Commission receive a presentation by Sanctuary Centers and Cearnal Collective on Sanctuary Centers' proposed development adjacent to Garden Court and consider level of support for the project.

**2. Subject: Response to Request for Information on Santa Barbara County Warming Centers**

Recommendation: That the Commission receive a report on the status of Santa Barbara County's warming center operations.

**3. Subject: 5-Year Action Plan Draft Design**

Recommendation: That the Commission review and approve the Housing Authority's 5-Year Action Plan design as presented.

**4. Subject: Development Update**

Recommendation: That the Commission receive a report on the status of developments in planning and/or under construction.

**VII. Treasurer's Report**

**1. Subject: Approval of Housing Authority of the City of Santa Barbara Quarterly Financial Statements for the Quarter Ended December 31, 2018**

Recommendation: That the Commission review and order filed the quarterly financial statements for the quarter ended December 31, 2018.

**2. Subject: Approval of Santa Barbara Affordable Housing Group Quarterly Financial Statements for the Quarter Ended December 31, 2018**

Recommendation: That the Board review and order filed the quarterly financial statements for the quarter ended December 31, 2018.

**3. Subject: Resolution Approving Consolidated Operating Budget for all Housing Authority Programs for the Fiscal Year Ending March 31, 2020**

Recommendation: That the Commission adopt a resolution approving the Authority's proposed consolidated operating budget for the fiscal year ending March 31, 2020.

**4. Subject: Operating Budget for the Santa Barbara Affordable Housing Group's Fiscal Year Ending March 31, 2020**

Recommendation: That the Board of Directors approve the proposed operating budget for the fiscal year ending March 31, 2020.

**5. Subject: Award of 3-Year Audit Contract for all Housing Authority Programs beginning with the Fiscal Year ending March 31, 2019**

Recommendation: That the Commission review and approve staff's selection of Smith Marion & Co., Certified Public Accountants, to conduct the Housing Authority's annual A-133 financial and compliance audit for three years beginning with the fiscal year ending March 31, 2019 and authorize the Executive Director/CEO to enter into a three-year contract with Smith Marion & Co. in the total amount of \$108,600, with an Authority option for two additional one-year extensions.

**VIII. Committee Reports – None**

**IX. Unfinished Business – None**

**X. New Business**

**1. Subject: Approval of Amended Joint Powers Agreement Creating the California Housing Workers' Compensation Authority (CHWCA)**

Recommendation: That the Commission adopt a resolution approving the amended Joint Powers Agreement between the Housing Authority of the City of Santa Barbara (the Authority) and the California Housing Workers' Compensation Authority (CHWCA).

**2. Subject: Personnel Related Revisions to the Manual of Policies and Procedures Relative to the Performance and Compensation Plans**

Recommendation: That the Commission adopt a resolution approving revisions to the Housing Authority's Manual of Policies and Procedures relative to the timing of awarding exemplary performance awards for supervisory and general employees as well as assigning authority for compensation decisions for the Executive Director/CEO position.

**XI. Closed Session**

**1. Public Employee Performance Evaluation**

(Government Code section 54957)

Title: Executive Director/CEO

**XII. Commission Matters**

**XIII. Adjournment**