

**HOUSING AUTHORITY  
CITY OF SANTA BARBARA  
814 Laguna St. Santa Barbara, California  
4:00 p.m. – July 3, 2013  
AGENDA**

The Secretary of the Housing Authority has on June 27, 2013 caused to be posted this agenda in the Office of the City Clerk and on the bulletin board of the Housing Authority of the City of Santa Barbara.

**AMERICANS WITH DISABILITIES:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Housing Authority at (805) 965-1071, TTY (866) 660-4288 (En) or TTY (866) 288-1311 (Sp). Notification of at least 48 hours prior to the meeting will enable the Housing Authority to make reasonable accommodations.

Materials related to an item on this Agenda submitted to the Board of Commissioners after distribution of the agenda packet are available for public inspection in the Housing Authority of the City of Santa Barbara offices located at 808 Laguna St. during normal business hours.

**I. Roll Call**

Allen	_____	Suhr	_____
Green	_____	Woodford	_____
Hughes	_____	Johnston	_____
Olson	_____		

**II. Public Comment** – Any member of the public may address the Housing Authority Commission for up to two minutes on any subject within the jurisdiction of the Housing Authority that is not scheduled for a public discussion before the Commission. The total time for this item is ten minutes.

**III. Consideration of Minutes**

Recommendation: That the Commission approve the Minutes of the Housing Authority’s June 5, 2013 meeting

**IV. Bills and Communications**

1. Thank you letter from Scholarship Foundation of Santa Barbara for the recent \$5,000 donation to the Housing Authority City of Santa Barbara Scholarship Fund
2. Thank you letters from Scholarship Foundation of Santa Barbara and Hamed Hassanpour for the Stephen B. Logan-HACSB Scholarship Award for the 2013-2014 Academic Year

**V. Consent Calendar** – to be acted on by a single motion

**VI. Report of Executive Director**

**1. Subject: Changes to Landscaping Contracts**

Recommendation: That the Commission ratify recent changes authorized by the Executive Director/CEO to the landscaping contracts approved by the Commission in December 2012 affecting three of the landscape maintenance contractors and authorize that future property re-assignments be allowed without Commission approval provided that the changes are effective within the term of the current two-year contracts and the Executive Director determines that the costs associated with any change are reasonable

**2. Subject: Extension of Contract for Audit Services**

Recommendation: That the Commission approve an extension of the audit services contract with Barton, Gonzalez & Meyers, P.A. for the 2013 and 2014 fiscal year audits for a fee of \$30,200 and \$30,400 respectively

**3. Subject: Annual Insurance Renewal**

Recommendation: That the Commission ratify the Executive Director's decision to process payment to the Housing Authorities Risk Retention Pool (HARRP) for general liability, property, fidelity, auto and errors and omissions coverage for the period July 1, 2013 to June 30, 2014 in the amount of \$101,865

**4. Subject: Closing of Villa Santa Fe and Allocation of Proceeds**

Recommendation: That the Commission receive an update on the closing of Villa Santa Fe and approve the allocation of the Authority's proceeds from the financing received at closing and related equity transfers as follows: (1) an equity transfer, effective March 31, 2013, of \$1,569,707 from the Non-HUD Fund to the Central Office Cost Center (COCC); (2) \$1.5 million to the Non-HUD replacement reserves; (3) \$2 million to the Central Office Cost Center Fund; (4) \$3.5 million to a set-aside in the Non-HUD Fund for possible future property acquisitions; and (5) \$281,278 to Non-HUD Fund operations

**VII. Treasurer's Report**

**1. Subject: Expenditure Resolution March, 2013**

Recommendation: That the Commission adopt a resolution setting forth costs incurred and payments made for the month of March, 2013

**2. Subject: Expenditure Resolution April, 2013**

Recommendation: That the Commission adopt a resolution setting forth costs incurred and payments made for the month of April, 2013

**VIII. Committee Reports**

**IX. Unfinished Business**

**X. New Business**

**1. Subject: Board of Commissioners' Participation in the Housing Authority's FICA Alternate Plan**

Recommendation: That the Commission adopt a resolution approving an Amendment to the Housing Authority's 457(b) Deferred Compensation Plan Document and revision to Section 4.7 Retirement Plans of the Housing Authority's Manual of Policies and Procedures excluding the Board of Commissioners' participation in the Housing Authority's FICA Alternate Retirement Plan

**XI. Commission Matters**

1. Discussion of regarding setting a date for Commission and Management Staff work session/retreat for development of 5 Year Action Plan for 2014 thru 2019

**XII. Closed Session (Government Code section 54957 (b))**

**1. Subject: Public Employee Performance Evaluation**

Title: Executive Director/CEO

**XIII. Adjournment**