

**HOUSING AUTHORITY
CITY OF SANTA BARBARA
814 Laguna St. Santa Barbara, California
4:00 p.m. – February 6, 2013
AGENDA**

The Secretary of the Housing Authority has on January 31, 2013 caused to be posted this agenda in the Office of the City Clerk and on the bulletin board of the Housing Authority of the City of Santa Barbara.

AMERICANS WITH DISABILITIES: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Housing Authority at (805) 965-1071, TTY (866) 660-4288 (En) or TTY (866) 288-1311 (Sp). Notification of at least 48 hours prior to the meeting will enable the Housing Authority to make reasonable arrangements.

Materials related to an item on this Agenda submitted to the Board of Commissioners after distribution of the agenda packet are available for public inspection in the Housing Authority of the City of Santa Barbara offices located at 808 Laguna St. during normal business hours.

I. Roll Call

Allen	_____	Suhr	_____
Green	_____	Woodford	_____
Hughes	_____	Johnston	_____
Olson	_____		

II. Public Comment – Any member of the public may address the Housing Authority Commission for up to two minutes on any subject within the jurisdiction of the Housing Authority that is not scheduled for a public discussion before the Commission. The total time for this item is ten minutes.

III. Consideration of Minutes

Recommendation: That the Commission approve the Minutes of the Housing Authority’s December 5, 2012 meeting

IV. Bills and Communications

1. Public Housing Assessment System (PHAS) Score Report from HUD indicating the Housing Authority as a “High Performer”
2. Letter from City Clerk’s Office designating Councilmember Cathy Murillo as the City liaison to the Housing Authority Commission
3. Election of Rob Pearson to the Board of Directors of the Housing Authorities Risk Retention Pool (HARRP) for a three year term expiring in 2016
4. Letter from HUD approving the Housing Authority Annual Plan submission

V. Consent Calendar – to be acted on by a single motion

VI. Report of Executive Director

1. Subject: Appropriation to Housing Authority Scholarship Fund

Recommendation: That the Commission appropriate \$5,000 from its Non-HUD program to fund the Housing Authority Scholarship Fund administered by the Scholarship Foundation of Santa Barbara

2. Subject: 2013 NAHRO Legislative Conference

Recommendation: That the Commission authorize up to three staff members and an appropriate number of Commissioners to attend the National Association of Housing and Redevelopment Officials (NAHRO) 2013 Legislative Conference in Washington D.C. on March 3/17/13 to 3/20/13

3. Subject: Employee and Community Partner Recognition

Recommendation: That the Commission acknowledge the selection of Octavio Botello as the Housing Authority's 2012 Employee of the Year selection as well as Rob Fredericks as the Stephen B. Logan Humanitarian of the Year and Santa Barbara Bank and Trust as the Community Partner award winners

4. Subject: Amendment to Architectural Services Contract for proposed office development at 702 Laguna Street

Recommendation: That the Commission: (1) approve and authorize an amendment to the Authority's contract with East Beach Ventures for additional architectural design and engineering services for the proposed office and warehouse space at 702 Laguna Street; (2) authorize the Executive Director/CEO, and/or his designee, to approve expenditures of up to an additional \$40,000 for work related to this contract amendment and/or related costs/services, such that the new total contract amount with East Beach Ventures shall be an amount not to exceed \$219,923; and (3) that funds for this expenditure will be paid through the Capital Fund Program (CFP) and the Authority's operational reserves as necessary

5. Subject: Update on access to 610-616 West Carrillo Street by Shell Oil Products U.S.

Recommendation: That the Commission receive an update on access to 610-616 West Carrillo Street by Shell Oil Products U.S. and their agents for the purpose of well monitoring and related sampling and testing

6. Subject: Contract award to Corliss Contracting for exterior repair at 2941 State Street

Recommendation: That the Commission: (1) approve and authorize the Executive Director, or his designee, to execute a contract with Corliss Contracting in the amount of \$59,200 for the repair/replacement of the balcony and exterior stairs at 2941 State Street; (2) authorize the Executive Director, or his designee, to approve up to \$11,840 (20% of base contract amount) in additional expenses to cover any cost increases resulting from change orders for work not anticipated or covered by the contract; and (3) note that funds will be expended from the Non-HUD Extraordinary Maintenance account

VII. Treasurer's Report

1. Subject: Expenditure Resolution October, 2012

Recommendation: That the Commission adopt a resolution setting forth costs incurred and payments made for the month of October, 2012

2. Subject: Expenditure Resolution November, 2012

Recommendation: That the Commission adopt a resolution setting forth costs incurred and payments made for the month of November, 2012

3. Subject: Expenditure Resolution December, 2012

Recommendation: That the Commission adopt a resolution setting forth costs incurred and payments made for the month of December, 2012

4. Subject: Review of December, 2012 Investment Report and annual Investment Policy approval

Recommendation: That the Commission (1) review and order filed the Housing Authority's quarterly Investment Report for period ending December 31, 2012; and (2) review and approve the Authority's Investment Policy for calendar year 2013

VIII. Committee Reports

IX. Unfinished Business

X. New Business

1. Subject: Resolution Commending Roberta Maccianti

Recommendation: That the Commission adopt a resolution commending Roberta Maccianti for her outstanding service and significant contributions to the Housing Authority and the community

2. Subject: Destruction of records for the Finance, Resident Services, Housing Management and Property and Development Departments

Recommendation: That the Commission adopt a resolution authorizing the destruction of certain records held by the Finance, Resident Services, Housing Management and Property and Development Departments

XI. Commission Matters

XII. Adjournment