

**MINUTES  
REGULAR MEETING  
HOUSING AUTHORITY OF THE CITY OF SANTA BARBARA AND  
SANTA BARBARA AFFORDABLE HOUSING GROUP  
706 Laguna St. Santa Barbara, California  
4:00 p.m. – November 4, 2015**

**I. CALL TO ORDER/ROLL CALL**

4:00 P.M. Vice Chair Hughes presiding

Board Members present: Barbara B. Allen, David Hughes, Don Olson, Victor Suhr, and Catherine Woodford

Board Members absent: Dolores Daniel and Geoff Green

Staff Members present: R. Pearson, R. Fredericks, S. Szymanski, D. Aazam, V. Loza, T. Carter, A. Villarreal Redit, K. Howell, C. Bregante and J. Schipa

**II. PUBLIC COMMENT – None**

**III. CONSIDERATION OF MINUTES**

Minutes were considered under Item V. Consent Calendar.

**IV. BILLS AND COMMUNICATIONS**

**V. CONSENT CALENDAR**

**MOTION**

M/S Allen/Woodford moved to approve recommendations in Consent Calendar (Item Nos. 1, 2, and 3)

**VOTE**

Ayes:	Barbara Allen	Victor Suhr
	David Hughes	Catherine Woodford
	Don Olson	
Nays:	None	
Abstain:	None	
Absent:	Dolores Daniel, Geoff Green	

1. Recommendation that the Commission and Board approve the Minutes of the Housing Authority of the City of Santa Barbara and Santa Barbara Affordable Housing Group's Regular Meeting of October 7, 2015
2. Recommendation that the Commission adopt a resolution setting forth costs incurred and payments made for the month of September, 2015
3. Recommendation that the Commission review and order filed the quarterly investment report for quarter ended September 30, 2015

*NOTE: Vice Chair Hughes requested Item XII. Closed Session be moved to this point in the meeting to accommodate the presence of the Authority's counsel.*

## **XII. CLOSED SESSION**

### **1. Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9)**

Name of case: Jessica Warson v. The City of Santa Barbara, The City of Santa Barbara Housing Authority, Santa Barbara Superior Court Case No. 15 CV 00843

Vice Chair Hughes initiated the Closed Session at 4:03 P.M. Meeting was re-opened at 4:20 P.M. No reportable action.

## **VI. REPORT OF EXECUTIVE DIRECTOR**

### **1. Recommendation that the Commission receive a presentation from Resident Services on their Summer 2015 youth programs**

#### **SPEAKERS**

Staff: C. Bregante, K. Howell

The Commission noted their approval of the programs Resident Services is providing and encouraged staff to continue to expand these programs. No action needed.

### **2. Recommendation that the Commission receive a report on the award of scholarships for the 2015-2016 academic year from the Housing Authority and Stephen B. Logan scholarship funds administered on our behalf by the Scholarship Foundation of Santa Barbara**

#### **DOCUMENTS**

- October 26, 2015 report prepared by Housing Programs Analyst

#### **SPEAKERS**

Staff: R. Pearson

After staff noted it is time to replenish the scholarships and would be returning to the Board for approval, the Commission encouraged staff to request an increase from previous years to allow for more awards. No action needed.

## **VII. TREASURER'S REPORT**

### **1. Recommendation that the Commission review and order filed the quarterly financial statements for the quarter ended September 30, 2015**

#### **DOCUMENTS**

- October 21, 2015 Executive Director's Report prepared by Finance Director

#### **SPEAKERS**

Staff: R. Pearson, R. Fredericks

#### **MOTION**

M/S Allen/Woodford moved to accept and order filed the quarterly financial statements for the quarter ended

September 30, 2015

VOTE

Ayes: Barbara Allen Victor Suhr  
David Hughes Catherine Woodford  
Don Olson  
Nays: None  
Abstain: None  
Absent: Dolores Daniel, Geoff Green

2. Recommendation that the Board review and order filed the quarterly financial statements for the quarter ended September 30, 2015

DOCUMENTS

- October 21, 2015 Executive Director's Report prepared by Finance Director

SPEAKERS

Staff: R. Pearson, R. Fredericks

MOTION

M/S Woodford/Olson moved to accept and order filed the quarterly financial statements for the quarter ended September 30, 2015

VOTE

Ayes: Barbara Allen Victor Suhr  
David Hughes Catherine Woodford  
Don Olson  
Nays: None  
Abstain: None  
Absent: Dolores Daniel, Geoff Green

VIII. COMMITTEE REPORT – None

IX. UNFINISHED BUSINESS – None

X. NEW BUSINESS

1. That the Commission adopt a resolution approving amendments to the Authority's Manual of Policies and Procedures relative to: (1) adding an additional Resident Programs Coordinator II position and an additional Resident Programs Coordinator I position effective November 7, 2015; and (2) creating a Supervisor of Resident Services position and eliminating the Client Services Coordinator position effective January 1, 2016

DOCUMENTS

- October 24, 2015 Executive Director's Report prepared by Human Resources Manager

SPEAKERS

Staff: R. Pearson, T. Carter

MOTION

M/S Woodford/Allen moved to adopt a resolution approving amendments to the Authority's Manual of Policies and Procedures relative to: (1) adding an additional Resident Programs Coordinator II position and an additional

Resident Programs Coordinator I position effective November 7, 2015; and (2) creating a Supervisor of Resident Services position and eliminating the Client Services Coordinator position effective January 1, 2016

VOTE

Ayes:	Barbara Allen	Victor Suhr
	David Hughes	Catherine Woodford
	Don Olson	
Nays:	None	
Abstain:	None	
Absent:	Dolores Daniel, Geoff Green	

XI. COMMISSION MATTERS

1. Commissioner Allen provided the Board with an oral report from attendance at NAHRO National Conference on October 15<sup>th</sup> through October 17<sup>th</sup>, 2015 in Los Angeles, CA. She noted the highlight of the Conference was the Authority's own, Rob Pearson, receiving the M. Justin Herman Award. The Conference was well attended by Housing Authority staff who also made significant contributions to its success. Commissioner Allen noted she is honored to attend conferences representing the Housing Authority.

XII. CLOSED SESSION

This item moved forward in meeting.

XIII. ADJOURNMENT

Meeting adjourned at 5:26 P.M. on order of Vice Chair Hughes.



ROBERT PEARSON, SECRETARY

APPROVED:

  
\_\_\_\_\_  
GEOFF GREEN, CHAIR